PUBLIC TENDER ANNOUCEMENT

Raiffeisen BANK

Tender ID Re:	**Drinking Water Supply (T0081 – 06/10)**
Publication Dates:	25th, 26th and 27thrd June 2010
Closing Date:	05 th July 2010 at 13:00 hours.
Object of Contract:	Purchase Agreement.
Contracting Authority:	Raiffeisen Bank Kosovo J.S.C. (RBKO)

1. Summary

Raiffeisen Bank Kosovo is seeking a Professional and Reputable Service Provider / Contractor to supply with water refill bottles.

2. Financial Bid Requirements

2.1. Please submit the financial proposal as required below:

- Unit price for water Bottles (19.5 liters)
- Water Dispensing Machines for use with above bottles to be loaned for free (initial supply of approximately 90 dispensers) throughout the duration of the supply agreement.

2.2. The bid must be completed in full, printed, signed and dated by the company's authorization person.

2.3. All bids must be presented in Euros inclusive and exclusive of VAT; in case that price is not specified the bank will consider that the price includes VAT.

3. General Tender Requirement:

Offers must be presented in the following way:-

- Submitted in English language.
- Provide bidders full address and contact details.
- Provide bidders bank account details.
- Offer must have a number.
- Offer must be dated.
- Offers must show a valid until date. (Validity of the offer should be at least 90 days)
- Each page must be stamped and signed by company director.
- Business Registration Certificate (copy) must be enclosed.
- VAT Registration Certificate (copy) must be enclosed.
- Fiscal number Certificate (copy) must be enclosed.
- Company Organogram.

- Copy of Identification document (ID card, Passport or driving License) of the Company Owner.
- Relevant Governmental or water waste regulatory office licenses.
- Two references from reputable institutions, confirming that the bidder has provided similar services, in relation to our requirements set on this document, must be enclosed.(Not older than three years)

4. Tender Terms and Conditions

- Documents must be placed in a sealed envelope and handed at the Security Desk at Raiffeisen Bank J.S.C, for attention of Legal Department, 51 UCK Street in Pristina. Tender ID Reference must be written on upper the right hand corner of the envelope, and the bidder's details on the lower right hand corner.
- Offer submission deadline is Friday 05th of July 2010 at 13:00 hours precisely.
- We reserve the rights to make amendments to the specifications, cancel this tender, re-invite the individual participants to resubmit their bid, disqualify a single bidder without giving notice or reasons.
- We reserve the rights to disregard / not enter into any type of correspondence with any bidding party at any time throughout the process.
- Offers which are non compliant with requirements set on this document, may be disqualified from the selection process.
- Selection Criteria for this tender are based on Tender Committee's / Management Board's decision.